



Liberty High School Instrumental Music Boosters

www.libertyinstrumentalmusic.com

Meeting Minutes

Thursday, October 16, 2008

Call to Order: 7:40 pm

General Comments

Music Director's Report (Ms. Jason / Not in attendance – MB Practice)

- We ARE doing Century Competitions on Nov 8. Have not told the kids yet.

Treasurer's Report (Colleen Dove)

- Was hoping to have some rough figures, but has not had time. Just got back into town this week.

Fundraising Events

Extravaganza (September 20)

- Coordinator – Jim Mullens
- Still working on Treasurer Report to see if we made money?
- Cash boxes and money was NOT kept separate.
- Colleen was behind drink sales area in garage with money. She was okay with it, but drink sales people said there were too many people in there. Need to figure out what key opens door to little room. Had custodian and others try their key and none worked. Maybe they re-keyed the room? Denise Scobee will ask Bobbi with Athletics.

Gianni's Pizza (Monday, Sept 22 – Friday, Oct 3)

- Coordinator – Ms. Jason
- Orders due back Monday October 27 @ 3pm. Parent pick up from 6pm to 8pm.
- Several people offered to be there @ 5pm to help distribute.

Monster Bash (October 24, 8:00pm – 11:00pm)

- Coordinator – Ms. Jason
- Ticket sales have not been great, but word is spreading and tickets will still be on sale next week.
- Costumes must be such that a student's identity can be easily revealed. Masks must be able to come off upon request.
- Decorations – Ms. Jason said she still needs some. Anita will type up an email request.
- Food/Drink Donations – Anita – She already sent an email request, but will send another. Donna will put in eschoolnewsletter.
- Chaperones/Volunteers – Anita – She will type up an email request. Donna will put in eschoolnewsletter.
 - **Ms. Jason, how many chaperones do we need? _____**
- DJ – Ms. Jason...

Chapters (November 1, 5:00 pm – 9:00pm or whenever done)

- Show Coordinator – Jim Mullens
- Program Status – Have some ads. Still want more. Anita will type of document and give to Ms. Jason to distribute. (Need by Oct 22.) Still selling for \$5.00?
- Tickets – Donna did Word doc with Reg and ORMS tickets. Jim will print. ORMS does NOT get Chapters Tickets.
- Have 9 bands so far. Might have Watkins Mill.
- NOT feeding Frostburg State's band.
- Have reserved 5 walkie talkies.
- Volunteers – Anita – Going to update the volunteer sign up sheet that Jim used for Extravaganza and send it out for Chapters. As volunteers sign up she will update the sign up sheet.
- Volunteer Task Review on Sat so they know what they are supposed to. Walk around with them.
- Gates open at 4:00pm. Volunteers arrive at 3:00pm for above. Morning setup at 9:00am. Bring large coolers at 9:00am.
 - › **Lynn, how early can we pick up tables on Sat morning?**
 - › **Power washer for seats...?**
 - › Bill Harkins will contact Gill for canopy pick up. (Gill will be out of town.)
- ConcessionsFood – Barb Demers
 - › NO Pit Beef/Turkey. NO Soup
 - › Barb has concessions list all done and will email to Anita to put in Program.
 - › Chick Filet – Barb requested number of pit sandwiches sold so she can order more chick filet sandwiches.
- Baked Goods – Anita (Shelly Rosso) – Easy to do. Just need donations (below).
- Donations – Anita
 - › Anita will create doc/email (after Monster Bash) with needs for concessions, baked goods, drinks, etc.
- Sell Drinks/Food/Candy on other side of field for band students. Anna said she would do.
- Grams – Anna bought glow sticks – Glow Grams
- Other sales items
 - › Anna brought in a scarf sample. Easy to make. Lots of time cutting pieces. Someone else knows someone who has a bunch already made. Will check into that.
 - › Seat cushions in different colors with MB silhouette good idea, but maybe next year.
 - › Lanyard idea fizzled. Seems like everyone already has them.
- Trophies – Tim
- Parking – Brian Arndt – Did a great job for Extravaganza.

Craft Fair (November 22, 9:00am – 3:00pm)

- Coordinator – Lynn Barr / Not in attendance
 - › Facilities – Coordinate with custodians, unlock rooms/gates, get tables & chairs, etc.
- Per Jim – 110 spaces filled
- Concessions/Food – Barb Demers?
- Donuts/Coffee - Anita
- Raffle Tickets - Barb Rooney
- Volunteers – _____
 - › Friday night Set-Up
 - › Saturday Load-In
 - › Saturday Security/Gate/Etc
 - › Saturday Runners
 - › Saturday Load-Out
- Rumor about roving musicians?
- Signs - Jim

Vera Bradley Bingo (February 20, 6:00pm)

- Coordinator – Steve Kahn
 - › Facilities – Coordinate with custodians, unlock rooms/gates, get tables & chairs, etc.
- Did we reserve cafeteria at ORMS yet? NO, but it is still available (as of 1016). Donna will do reservation.
- Tickets
- Bingo Ball Thingy reserved? _____
- Bingo Cards? _____
- Baskets, Raffle Tickets _____
- Concessions/Food/Drinks _____

General Discussions and Ongoing Items (Current Topics)

Membership

- Jim has membership envelopes for Donna. Donna will edit music parent list to indicate members.
 - › How many magnets did we buy/sell? How much money did we receive for membership?
- Where can rules and regulations involving membership be found?

Business Advertising (in School Concert Programs)

- Use website for more than just links for business. Have ads on page too.

Meeting Dates

- Move back to second Thursday of the month (where possible).

Adjournment: 9:00 pm